

**KENTUCKY LICENSING BOARD OF DURABLE MEDICAL EQUIPMENT SUPPLIERS  
REGULAR BOARD MEETING MINUTES**

August 15, 2023 at 9:30 AM

A regular board meeting of the Kentucky Licensing Board for Durable Medical Equipment Suppliers was held via Zoom and in PPC Conference Room 127CW, Frankfort, KY 40601 on August 15, 2023.

**BOARD MEMBERS PRESENT**

Carolyn Basford, Chair  
Cynthia “Cindy” Howard  
David Chesnut

**DPL STAFF**

Ivy Davis, Board Administrator  
Kristen Lawson, Commissioner  
Jamar Carter, Admin. Section Supervisor  
Courtney Cook, Fiscal Section Supervisor  
Jenna Wells, Fiscal Support Specialist

**MEMBERS ABSENT**

Cherri Lolley  
Cindy Gueltzow

**OTHERS**

Daniel Leffel, Board Counsel on behalf of  
Clayton Patrick

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**CALL TO ORDER**

Board Chair Carolyn Basford called the meeting to order at 9:31 a.m.

**APPROVAL OF MINUTES**

Mr. David Chesnut made a motion to approve the February 21, 2023, meeting minutes as written. Mrs. Cindy Howard seconded, and the motion was carried.

**FINANCIAL REPORT**

The board reviewed the financial report from July 2022-July 2023 with no questions or concerns.

**DPL REPORT**

Commissioner Lawson presented a staff update of 3 new positions since the last meeting.

**LICENSURE STATUS REPORT**

The board reviewed the July 2023 licensure status report.

**LEGAL REPORT**

**NEW BUSINESS**

Mrs. Basford made a motion to approve the meeting dates of the 3<sup>rd</sup> Tuesday in February, May, August, and November for 2024. Mrs. Howard seconded the motion and the motion carried.

Mr. Chestnut objected to KRS 309.420 & 201 KAR 47:010 (Section 4) in which the board provided adequate information to assure compliance regarding reciprocity in Kentucky.

### **OLD BUSINESS**

Jamar Carter reported that he submitted and got approval from the National Practitioner Data Bank. Jamar will notify the board of any updates before each quarterly meeting.

### **NEXT MEETING**

November 14, 2023, 9:30 a.m.

### **ADJOURNMENT**

Mr. Chesnut made a motion to adjourn the meeting. Mrs. Howard seconded the motion and the motion carried at 10:01 a.m.